

# Workshare® Protect Server

## Protect Confidential Information Beyond the Desktop

### TOP NEW FEATURES

- Remove metadata from documents shared by mobile and webmail users
- Clean metadata from PDF files
- Customize policies for mobile users and document types
- Provide clean reports and email alerts
- Web-based administrative management

Workshare Protect Server provides server-based metadata cleaning to protect confidential information being shared by mobile and webmail users. Easily integrated with desktop metadata solutions to provide complete protection.

#### Protect information on the move

Secure confidential information being managed by BlackBerry, iPhone and other mobile devices. Workshare Protect Server removes metadata from attachments in Microsoft Word, Excel, PowerPoint, and PDF attachments that are sent via mobile devices, Outlook Web Access, and Lotus iNotes.

With Workshare Protect Server your confidential information is protected when users are on the move. With an automated metadata protection workflow minimal user training is required, and most users can easily forward emails without taking further actions. And with policy-based removal, files being emailed are protected based on the organizations best practices and policy settings.

#### Centrally manage metadata policies

Centrally configure metadata policies across all users from an administrative web console. Administrators can configure the metadata policy from any PC that has access to the Workshare Protect Server on the corporate network.

#### Monitor, track, audit metadata traffic

Gain visibility to all metadata leaving the organization via an administrative web console. Administrators have access to monitor, track, and audit metadata traffic across the organization. With detailed logs, administrators can see who sent attachments, who they were sent to, and what metadata was cleaned from each document.

#### Easy to deploy

With no software to install on client devices and no configuration files to deploy, Workshare Protect Server is easy to implement for immediate protection of information on the move.

#### Integrate with other applications

The Workshare Protect Server includes APIs that provide the ability to develop custom metadata protection applications, and integrate them into other enterprise applications.

Leverage existing investments in Microsoft SharePoint, a traditional document management system (DMS), contract management systems, and other commercial or in-house applications where document metadata needs to be removed.

#### Complete protection

Gain complete protection by using Workshare Protect Server with a metadata cleaning desktop client. When leveraged with Workshare Protect or Workshare Professional, end-users gain greater control and additional features.

Whether it's web-based email, a Blackberry mobile device, or a desktop user, the complete Workshare solution for metadata protection will ensure confidential information stays private.

“ With a server solution our mobile users can forward documents via their BlackBerry's and work in web-based email without worrying about hidden notes, text edits, or other metadata being shared with recipients. ”

*David Stubblefield, Senior Systems Administrator*

## Top Features and Benefits

### Clean Microsoft Word documents

Customize metadata cleaning options including tracked changes, comments, document statistics, hidden text, redacted text, embedded objects, and more.

### Clean Microsoft Excel files

Remove metadata from worksheets including comments, hidden rows, hidden workbooks, and more.

### Clean Microsoft PowerPoint files

Cleanse confidential information stored in PowerPoint presentations including speaker notes, hidden slides, and more.

### Clean PDF files

Remove document properties from PDF files including the title, subject, author, manager, company, category, keywords, comments, and more.

### Embedded email support

Clean metadata from all attachments within an embedded email.

### Clean reports

Senders can receive a clean report that details the exact metadata cleaned from the document, and includes the original email and the "cleaned" attachments.

### Cleaning override

Optional cleaning overrides can be used to bypass the cleaning action on Workshare Protect Server.

### Zip and archive cleaning

Detect and clean documents that are attached to email messages in zip files.

### Policy-based cleaning

Customize metadata removal policies for mobile users and specify different actions for different document types.

### Message logs

View message logs to see which attachments were cleaned, which files were failed to clean, and where there were any errors.

### Message alerts

Notify administrators with email alerts.

### Metadata management console

Administrators can configure cleaning options, view message logs, and review dashboard reports.

### Reporting

View summary reports that include details on metadata removed, frequent users, total emails cleaned, and more.

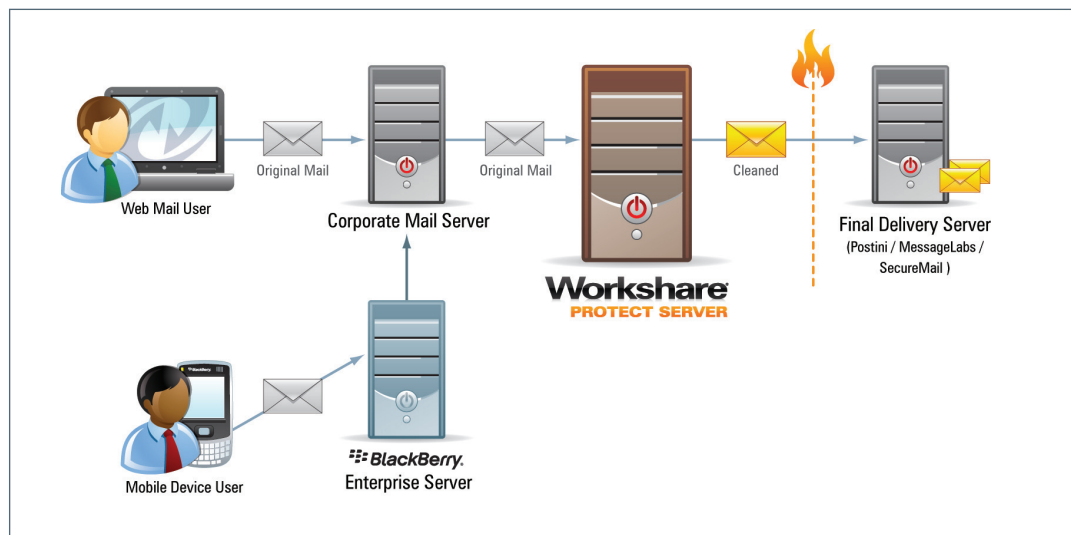


Figure 1: Workshare Protect Server Architecture diagram

### About Workshare

Workshare, a global leader in technology for the legal industry, enables organizations to control and manage information securely. More than one million professionals rely on Workshare solutions to increase productivity and safeguard their confidential information; ultimately securing their intellectual property, customer relationships and the organization's reputation. Workshare's document comparison and collaboration solutions provide risk management and security to over 14,000 organizations worldwide. For more information, visit [www.workshare.com](http://www.workshare.com).

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### SYSTEM REQUIREMENTS

#### Hardware:

##### Recommended

- 64-bit architecture-based computer with Intel or AMD processor
- 4GB RAM
- 1GB free disk space for installation
- Gigabit Ethernet Controller

#### Software:

##### Operating System:

- Microsoft Windows Server 2003 R2 Standard Edition
- Microsoft Windows Server 2003 R2 Standard x64 Edition
- Microsoft Windows Server 2008 Standard Edition
- Microsoft Windows Server 2008 Standard x64 Edition
- Microsoft Windows Server 2008 R2 Standard x64 Edition (recommended)

#### Database:

- Microsoft SQL 2005 SP3 with Full Text Search or higher
- Microsoft SQL 2008 SP1 with Full Text Search (recommended)
- Microsoft SQL Server 2008 Express Advanced Edition with Full Text Search

#### Other software requirements:

- Microsoft IIS (Internet Information Services) 6.0, 7.0 or 7.5
- Windows SMTP Service
- ASP.NET 3.5 with Service Pack 1
- Adobe Flash Player (optional)

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